

CE Centre ♦ Allander Rd ♦ Milngavie ♦ G62 8PN  
Main office 0141 563 9573  
Time-Out Club is a Company Limited by Guarantee No 161576



**Application for (please circle)**

Milngavie / (CE Centre) / St Joseph's / Castlehill / Clober  
Breakfast Club / After School Care / Full Day Care

**Holiday Club**

Child's Name \_\_\_\_\_ D.O.B \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Address \_\_\_\_\_

Postcode \_\_\_\_\_

Home telephone \_\_\_\_\_

Email \_\_\_\_\_

School \_\_\_\_\_ Class \_\_\_\_\_ Finishing time \_\_\_\_\_

Mother's name \_\_\_\_\_

Mother's Work Address \_\_\_\_\_

Work telephone \_\_\_\_\_ Mobile \_\_\_\_\_

Father's name \_\_\_\_\_

Father's Work Address \_\_\_\_\_

Work telephone \_\_\_\_\_ Mobile \_\_\_\_\_

Local contact name \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ Mobile \_\_\_\_\_

Doctor's name and address \_\_\_\_\_

Surgery telephone no. \_\_\_\_\_

Allergies/intolerances/medical requirements \_\_\_\_\_

Special dietary requirements \_\_\_\_\_

Are there any other professionals involved with your child? \_\_\_\_\_

\_\_\_\_\_

**P.T.O**

Days Requested (please circle)

Start date / / .

<b>Breakfast Club 8am start</b>	Monday	Tuesday	Wednesday	Thursday	Friday
<b>After School 3pm-5.55pm</b>	Monday	Tuesday	Wednesday	Thursday	Friday

I/We agree to accept a placement for my child at the Time-Out Club and accept the conditions of giving one month’s notice when my child is leaving or one month’s fees in lieu. (Payment by standing order only – term time. Payment in advance for holidays and in-service days.) I understand that any absences are to be paid for. I understand and agree that fees are non-refundable in the event that Time-Out Club is forced to close for a period of time due to unforeseeable circumstances.

In addition to the above I give my consent to allow my child to participate in any outdoor activities and any physical activities, receive emergency first aid and visit dental hospital in the case of any emergency.

All the information above is correct according to my current situation and realise that any changes must be updated immediately (failure to advise could breach any placement)

**I understand that Time-Out Club is a not for profit company which has charitable status, run by a voluntary Board of Directors of parents who use Time-Out Club.**

Time-Out Club reserves the right to withdraw a place in terms of the exclusion/ withdrawal policy as set out in the parent handbook.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Ack	
Offered	
Start date	

Milngavie Project	Castlehill Project	St Joseph's Project	Clober Project
C.E.Centre	Castlehill Primary School	St Joseph's School Hut	Clober Primary School
Allander Road	Rosslyn Road	North Campbell Ave	Kirk Street
Milngavie G62 8PN	Bearsden G61 4DL	Milngavie G62 7AA	Milngavie G62 7PN
Mobile 07976-294-474	Phone 0141 563 7775	Mobile 07976-378-262	Mobile 07900 312207