

# Castlehill

**A warm welcome to all our new families**

**Manager, Celeste Gilbey Area Managers Moira Dickson & Paula Murray**

**Castlehill Team:** Supervisor, Kate Rundle, senior worker Pamela Shields.

Childcare workers, Angela Simpson, Mike Rutherford, Natasha Varghaei,

Lauren Doyle, Assistant Childcare worker Sarah Pagan.



## Children's Council

### Update

- At the most recent group meeting. Suggestion were for:- more cooking wii fifa football game,
- TOC feedback was:- we do cooking monthly for each group ( so all get a turn) we will encourage fundraising to buy expensive games.
- For snack suggested cheesy stick bread, yogurt apples and bagels.
- TOC feedback happy to add these as long as they are inline with our healthy eating policy.
- Suggestions for Achievement Awards teddy bear picnic bring in own football, popcorn party, staff member for the day.
- TOC feedback these ideas will be places in our reward dip



## Activities

Junk city, playdough figures, football tournament, cultural freezes , tomato soup, sticky fingers keep fit DVD for our younger children, springy frogs straw cubes, origami, face masks, In the games hall:-football badminton, traditional games , circle games.

## Halloween

Our Party went very well lots of children and staff dressed up, the hall was decorated and looked great ( see photos on the children's notice board. Played many games pumpkin carving, choc apples and unlucky dip



## Hamper Donations

It is that time of year again and we kindly ask parents to donate items that can be used in our Christmas raffle.



The profit made from the hampers will go back into the club. What to do with the funds will be decided at a Children's Council meeting in the new year. We will keep you posted on the outcome of this.

We have been updating the parent information station with a new photo year book and comments book. Please feel free to have a look or write a comment. There is also a policy of the week and questions of the month. If there is any information you think should be available then please discuss with a member of staff.

## Parents Post Box

There is now a small red post box on the parents station table.

Please place all booking forms and payments into the post box. Making sure that you have been given a receipt by a member of staff before you post.



## Facebook



Join our Facebook page and stay up to date with information on Time-Out Club and the holidays.

## Booking Forms

All booking forms, care Inspectorate reports, prices and contact numbers can be downloaded from our website on the download page.

[www.time-outclub.co.uk](http://www.time-outclub.co.uk)

## Dates for your diary.

### 21st December:

**Time-Out Club Christmas Party.** Ask at the club for more information.

### 22nd December:

**School closes 2.30. Time-Out Club closes at 5pm.**

### Breakfast Club Survey.

We would like to thank all parents who took part in our Breakfast Club Survey. Results of the survey can be found in the Parents Station.



EDC letting dept are checking if we can start earlier.

### Keeping You Informed

You can find out what activities and snack the children are doing on our daily update posters.

Our aim is to make sure that you are kept informed on daily events.

### Safety Notice to All Parents/ Carers.

Please observe the 5mp speed limit in the car park and look for pedestrians and cyclists when collecting your Child/Children from Time-Out Club. Concerns have been recently voiced as there are blind spots in the car park. Please drive slowly and carefully to prevent an accident. Thank you.



### Keeping Us Informed:

If your child is going to be absent from breakfast or afterschool then please phone the office or the project. Failure to call will result in our non-notification procedure being followed.

### Interested in Joining the Board

If you are interested in becoming a board member then please ask one of the Managers or supervisors they will be happy to give you information on how you can join.

Meetings are monthly.

### Purchased Items

This month we have purchased new outdoor sports balls, remote control cars, gazebo, football table arts & craft materials.

We are also having a clear out of old books and renewing them. Thanks to local library

### Useful Numbers

**Office 0141-563-9573**

**St Josephs' 07976378262**

**Clober 07900313207**

**Milngavie (afterschool)**

**07676294474**

**Milngavie (breakfast)**

**07551314483**

**Castlehill 0141-563-7775**

### Feedback/Comments:



We welcome any feedback and comments you may have on our service. You can do this by contacting us, texting, sending an email or putting any comments into the parent comment box.

### Confidential waste

We have produced a new disposal of confidential waste procedure and now have a secure disposal unit within the head office, this will be emptied by the specialist contractor, who will supply a certificate of destruction as proof of shredding. In order that all parents and children can be safe in the knowledge that all details have been destroyed appropriately.